



**We Can Ride 4-H Club Executive Board Meeting
March 6, 2025 @ 6:00 pm**

Call Meeting to Order

- Meeting called to order at 6:07pm
- Present: Kelly, Lori, Charity, Kat, Bobbi, Heather, Carly, Todd, Karey, Jessica

Secretary Report – Heather

- Last meeting minutes emailed out March 4
- Motion to accept made by Carly, second by Lori, motion passed

Treasurer Report – ROSE

- Only income this month is registration money. Everyone has paid by March first. She will send an updated report soon.

Parent & Volunteer Committee – Heather

- Emails sent to individual families two weeks ago.
- Followed up with each family for missing paperwork/payments.
- Families not signed up: Mandersons, Donohos, Fanins, Vinny's family - though they were included on the initial reminder emails.
- 20 Riders this season. Charity needs to talk to Katy/Luca's mom yet.
- Update paperwork for parent meeting

Instructor Committee – Margie, Charity & Karey

- Nothing New
- Carly out: June 25
- Lori out April 11-21
- Heather/Adam gone July 23 and July 30

Horse Committee – Carly & Todd

- Update: Horse not returning: Cookie cannot join this year.
- Questionable return - Jack Jack.
- Debbie - bringing Jessie and Charmin. May only be able to make it for second class. Not sure if her work schedule can accommodate first class.
- **Worry:** No current confirmed showmanship horses aside from Charmin, who may only be available for second class.
- Potential plan: give older horses a break with one rider, then they could be in showmanship.

Equipment Committee – Carly & Todd

- We have a new saddle. 18-19”, which allows for a roomier fit.

Fair Committee – Jenny & Karey

- 2025 theme is Fiesta at the Fair
- Nothing new.

Stable Management Committee – KAT!

- Fair Theme decorations - get with Melinda Schadler.
- New crafts incoming to work on fine motor skills.

Showmanship Committee – Lori

- 🇺🇸 2025 Showmanship Lesson Plan Will work with Jessie on the plan!
- Lori is not going to be here for parent night. Will get Jessie to introduce Showmanship on parent night.

Tack swap committee – Lori

- Would like to hand this committee off for 2025
- Until we can get new tires for the little trailer this committee can be tabled for 2025
- May 10 is the Buchanan Westerners tack swap. 10a-2p. Lori will sign us up for it.

Fundraising – Bobbi

- Heather - Haunted house chairperson.
- Biggby confirmed for 2025.
- Jessie - shared details on a fundraiser that the BS high school does.
- Krispie Kremes? Maybe. Martins does a similar thing though, which may be easier.

Youth Program Update – Kelly

- No further information on state horse show. It is still on for the same weekend as fair.
- PEP updates incoming.
- County wide projects happening.
- Annual leaders - April 28 @ BCYF.
- Horse and Pony projects - versatility is up and online. All applications are online thru 4H online profile.
- Horse leaders is now offering a \$250.00 scholarship.
- Alumni scholarship rolling out in the next month. Two scholarships are rolled into one for simplicity.

- They took away gpa requirements! They allow 'high school diploma or equivalent' (certificate of completions/geds) by **July 15**. Seniors in high school can now apply. Start promoting. May 15 is the application process deadline.
- Post secondary education like college, certificate programs, or trade schools.
- There is still an interview process.
- No transcripts are required, so this is great for those who are more hands on and not focused on academics.
- You have to be enrolled in the program, so tell those you know to share an acceptance letter.
- This is for all horse and pony kids, not just those who show. It can be for volunteers, horse judging kids, and more. The goal was to make it more appealing.
- Horse and Pony will have a liaison on this committee.
- Think about everyone you know that could be eligible and share!
- June 10/12 interview days.

Old Business

- Handbook - Updated and completed!
 - Kelly can have these printed by Parent night.
 - Charity also mentioned an added weight distribution to the handbook due to the horse bill coming soon. While other programs do the 20% rule, Charity isn't a fan because our kids can be wiggly or unbalanced. The wording is "our riders would be matched up with their safety and the horse's comfort in mind."

New Business

- Next season - we want to review and update applications. Some things have to stay, but Charity would like to change our physician's form.
 - Kelly meeting with state 4H rep next week and will discuss potential change of forms for WCR.
- Charity would like to help out other PEP programs throughout the state.
- Kelly wants us to reiterate to have current paperwork filled out entirely for our records and information.
- Coucil has one open position left!
- Fair paperwork on parent night!

Adjournment was made at 7:13 pm: moved by Lori, seconded by Bobbi , motion passed
 Next board meeting April 3 at 6pm at Buchanan Westerners

Tentative Club Calendar - 2025

April 2025

- **April 3 - Executive Board Meeting**
 - Time: 6:00 PM
 - Location: Buchanan Westerners Riding Club
- **April 19 - Horse Testing and Shot Clinic**
 - Time: 11:00 AM EST
 - Location: Buchanan Westerners Riding Center
 - Who: Volunteer Horses and Owners
 - Notes: Dr. Fedore will be on site to administer shots to horses that pass testing.
- **April 16 – Parent & Rider Orientation**
 - Time: 6:00 p.m.
 - Location: Buchanan Westerners Riding Center
 - Who: Riders, Parents, and Instructors
 - Items to Bring With/Agenda: Rider Medical Forms Due, Tack sizing (bring helmet if applicable), Club fees, Questions, Handbook overview, Meet & Greet, Fair Entry Form Sign Up and Meet Your Instructors!
- **April 23 – Volunteer Orientation**
 - Time: 6:00 p.m.
 - Location: Buchanan Westerners Riding Center
 - Who: Volunteers, Instructors, Volunteer Committee Members, and Parents
 - Items to Bring With/Agenda: Volunteer Enrollment Forms, Handbook (if applicable), Calendar, Questions, Ride Night Expectations, and training with Instructors.
- **April 23 - Rider Packet Assessment Forms and Medical Forms Due**

May 2025

- **May 7 – Ride Night**
 - Horse Owner & Tack Committee Arrival – 5:15 p.m.
 - Volunteer – 5:30 p.m.

- **See assigned class schedule for your allotted time, ring assignment and instructor information**
 - Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.
 - All forms including physician form must be submitted to ride. No Exceptions. Youth who do not have this form turned in will only be able to participate in groundwork, showmanship, and stable management.
- **May 14 – Ride Night**
 - Horse Owner & Tack Committee Arrival – 5:15 p.m.
 - Volunteer Arrives– 5:30 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**
 - Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**
- **May 21 – Ride Night**
 - Horse Owner & Tack Committee Arrival – 5:15 p.m.
 - Volunteer Arrives– 5:30 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**
 - Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.
 - See assigned class schedule for your allotted time, ring assignment and instructor information
- **May 29 – Ride Night**
 - Horse Owner & Tack Committee Arrival – 5:15 p.m.
 - Volunteer Arrives– 5:30 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**
 - Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.

- See assigned class schedule for your allotted time, ring assignment and instructor information
- Fair Registration Forms DUE (No exceptions) - Turn into Volunteer & Parent Committee Chairs

June 2025

● **June 4 - Ride Night**

- Horse Owner & Tack Committee Arrival – 5:15 p.m.
- Volunteer Arrives– 5:30 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**
- Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.
 - See assigned class schedule for your allotted time, ring assignment and instructor information

● **June 11 – Ride Night**

- Horse Owner & Tack Committee Arrival – 5:15 p.m.
- Volunteer Arrives– 5:30 p.m.
- **See assigned class schedule for your allotted time, ring assignment and instructor information**
- Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**

● **June 18 - Ride Night**

- Horse Owner & Tack Committee Arrival – 5:15 p.m.
- Volunteer Arrives– 5:30 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**
- Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.

- **See assigned class schedule for your allotted time, ring assignment and instructor information**
- **June 25 – Ride Night**
 - Horse Owner & Tack Committee Arrival – 5:15 p.m.
 - Volunteer Arrives– 5:30 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**
 - Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**

July 2025

- **July 2 – No Ride Night**
- **July 9 – Ride Night**
 - Horse Owner & Tack Committee Arrival – 5:15 p.m.
 - Volunteer Arrives– 5:30 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**
 - Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**
- **July 16 – Volunteer Service Hours Apparel Order Due**
 - Apparel Order Forms should be turned into Parent/Volunteer Committee Co-Chair, Rose Narregan along with payment if applicable.
- **July 23 – Ride Night**
 - Horse Owner & Tack Committee Arrival – 5:15 p.m.
 - Volunteer Arrives– 5:30 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and

instructor information**

- Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**
- **July 30 – Ride Night**
 - Horse Owner & Tack Committee Arrival – 5:15 p.m.
 - Volunteer Arrives– 5:30 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**
 - Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**

August 2025

- **August 6 – Ride Night**
 - Horse Owner & Tack Committee Arrival – 5:15 p.m.
 - Volunteer Arrives– 5:30 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**
 - Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**
- **August 10 - 16 – Berrien County Youth Fair (Optional)**
- **August 10 - 16 (all day & week) – Barn Duty**
 - Please see assigned schedule for more details**
- **August 13 (all day) – Lemonade Stand Shifts**
 - ** Please see assigned schedule for more details**
- **August 14 at 6:00 p.m. – Practice Riding & Showmanship Session**

- ****Please see assigned schedule for more details****
- **August 16 – Show starts at 4:00 p.m. – PEP Show**
 - All Riders should wear their “Yellow” We Can Ride 4-H Club T-Shirt
 - All Volunteers should wear their “Green” We Can Ride 4-H Club T-Shirt
 - **Please see assigned schedule for more details on when riders are expected to show up**
- **August 20 - Club End of the Year Party**
 - Time: 6:00 PM EST
 - Location: Buchanan Westerners Riding Club
 - RSVP to the Parent & Volunteer Committee Chair(s)
 - Food will be provided
 - Bring a chair